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**EU-CERT**

***European Certificates and Accreditation for European Projects***

**Agenda for the second EU-CERT transnational partner meeting
in Portugal, Lisbon**

**The EU-CERT – Accreditation Conference!**

**26th - 28th of October 2022**

**Project Title:** European Certificates and Accreditation for European Projects

**Acronym:** EU-CERT

**Reference number:** 2021-1-DE02-KA220-ADU-000033541
**Project partners:**

P1 University Paderborn (UPB), DE
 P2 Ingenious Knowledge GmbH (IK), DE
 P3 Associação Rede de Universidades da Terceira Idade (RUTIS), PT
 P4 TIR Consulting Group j.d.o.o., (TIR), CR
 P5 Esquare (ESQ), FR
 P6 STANDO Ltd. (STANDO), CY

**Host:** *RUTIS*

**Venue:** *Rua Conde da Taipa, 40, 2080-069 Almeirim, Portugal*

**Wednesday, 26th of October 2022 –
Arrivial day**

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| Approx.Time | Topic | Chair |
| *as you like* | *Arrival at the hotels in Almeirim*  |  |

**Thursday, 27th of October 2022 –
Meeting day**

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| Approx.Time | Topic | Chair |
| 09:30 – 10:00 | **Welcoming the EU-CERT partners***(RUTIS / Jennifer Schneider)** Warm welcome
* Schedule of the meeting
 | *Rutis / UPB/All partners* |
| 10:00 – 10:30 | **Current Status of the EU-CERT project***(Jennifer Schneider)** Rationale, purpose, core ideas and aims of the project
* Role of the partners as per proposal
* Overview of the project results and linkages
* Project website, Discussion, and Q&A
 | *UPB* |
| 10:30 – 11.00 | **Insight into PR1: EU-CERT - Research on Quality Criteria, Accreditation and Certificate Structures***(Jennifer Schneider)** PR-Overview
* Tasks
 | *UPB* |
| 11:00 – 12.30 | **Partner presentations on current work onPR1: EU-CERT - Research on Quality Criteria, Accreditation and Certificate Structures**Every partner will provide a Power-Point-Presentation of about 5 to 10 minutes concerning the national status of EU-CERT and the current work on PR1 | *All* |

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| Approx.Time | Topic | Chair |
| 12:30 – 13:30 | *Lunch* |  |
| 13:30 – 14:00 | **Insights into ideas for the Accreditation and Certification Concept***(Jennifer Schneider)** PR-Overview
* Tasks
 | *UPB* |
| 14:00 – 14:30 | **Discussion on Accreditation and the concept idea***(Jennifer Schneider / Rasmus Pechuel)* | *All* |
| 14:30 – 15:00 | **Ideas for EU-CERT - Accreditation Websiteand Data-base Design and Programming***(Rasmus Pechuel)** PR-Overview
* Tasks
 | *IK* |
| 15:00 – 15:30 | **Discussion on the Accreditation website***(Rasmus Pechuel)* | *All* |
| 15:30 – 16:30 | **Administrative and Financial Information***(Rasmus Pechuel / Jennifer Schneider)** Project management structure
* Documentary evidence required
* Online finance and project management tool (PROM)
 | *IK/UPB* |
| 16:30 – 17:00 | **Dissemination and Exploitation***(Jennifer Schneider)** The EU-CERT project website, social media
* Publications, Newspapers
* Valorisation plan
 | *All partners* |
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| *19:30* | *Social Dinnervenue / restaurant:will be provided soon* |  |

**Friday, 28th of April 2022 –
Departure day**

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| Approx.Time | Topic | Chair |
| 09:30 – 10:00 | **Next Steps***(Jennifer Schneider)** What to do until the next meeting
 | *UPB* |
| 10:00 – 11:00 | **Meeting and Project Evaluation***(Jennifer Schneider)** Quantitative indicators, evaluation approach, and evaluation framework
* Workshop evaluation
 | *UPB* |
| 12.00 | **Lunch for partners with later departure** |  |
| *as you like* | *Have a safe trip home*  |  |

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|  | *Goodbye,and let´s start into the next phase of theEU-CERT project!* |  |